Citizen's Charter

Transport Department

Dr. B.R.Ambbedkar Transport Bhavan, Khairatabad,
Hyderabad-500082
(http://www.transport.telangana.gov.in)

CITIZENS' CHARTER

1. About the Department:

The Telangana State Transport Department was established for enforcement of the provisions of Telangana State Motor Vehicles Taxation Act, 1963, Motor Vehicle Act, 1988, and the rules framed there under. The department primarily functions under the provisions of Section 213 of the Motor Vehicle Act, 1988.

The Transport Department is headed by the Transport Commissioner. He is assisted by two Joint Transport Commissioners, three Assistant Secretaries, one Assistant Secretary as State Representative before State Transport Appellate Tribunal (STAT), one Secretary of STAT in the cadre of Assistant Secretary of Transport Commissioner's Office and one Accounts Officer in the Head Office. In the field, he is assisted by one Joint Transport Commissioner in charge of Hyderabad, 8 Deputy Transport Commissioners, 19 Regional Transport Officers, one Assistant Accounts Officer, Motor Vehicles Inspectors, Assistant Motor Vehicle Inspectors and Administrative Officers besides other ministerial staff.

2. Vision:

Providing citizen friendly services and ensuring safe, secure and pollution-free road transport in the State of Telangana State.

3. Mission:

The Department endeavours to be accountable, transparent, prompt and citizen friendly in the delivery of services.

The Department endeavours to undertake regulatory and enforcement measures for an efficient, safe and environment-friendly transport system for the movement of passengers and goods by roads.

4. Functions:

i. Providing citizen-centric services like issue of driving licences, registration of motor vehicles, grant of permits, etc.
ii. Contribution of revenue to Government exchequer through collection of taxes.
iii. Taking measures for safety on roads.
iv. Taking measures to control vehicular pollution.
v. Assisting other organisations in the development of transport facilities.

5. Priorities:

i. Improving efficiency and accountability in services through upgradation of all offices of the department through full-fledged computerisation with centralised connectivity.

ii. Providing online accessibility to citizens to avail services from anywhere, anytime.

iii. Enhancing road safety by leveraging technology to strengthen the testing procedures for issue of driving licenses and fitness certificates.

iv. Improving infrastructure and strengthening human resource capacity of the department.

6. Services and Service Standards:

6.1.Service Delivery Offices:

The Department has the following types of offices rendering different services shown against each type of office.

S.No.	Office	Services offered
1.1	District Office- headed by Joint Transport Commissioner (JTC) /Deputy Transport Commissioner (DTC)/ Regional Transport Officer (RTO) and functioning as Secretary, Road Transport Authority (RTA)	All Transactions related to Driving Licence, Registration of Vehicles, Issue of Fitness Certificates, Issue of Permits, and Collection of vehicle taxes.
1.2	Sub-Divisional Office - headed by RTO	All Transactions related to Driving Licence, Registration of Vehicles, and Issue of Fitness Certificates, Issue of Permits, and Collection of vehicle taxes.
1.3	Unit office- headed by Motor Vehicle Inspector	Issue of Learner's Licence, Issue of Fresh Driving Licence for Non-Transport category, Registration of Non-Transport Vehicles, Issue of Fitness Certificates.
1.4	Check Posts	Issue of Temporary Permits and Collection of Taxes at State Borders.

Timings:

Offices of the Department stand open from 10:30 am to 5:00 pm. However, Citizens can file applications for all transactions (except Reservation of Registration Number) in the respective offices from 10:30 am-2:00 pm only. Applications for Number Reservation have to be filed from 10:30 am-1:00 pm.

Our Key Services and Service Standards

A. ISSUE OF DRIVING LICENSE

S.No.	Service	Documents required	Fees	User charges	Smart card fees	Postal Charges	Time frame	Office rendering the service
1.	Learner's Licence	1. Form 1 2. Form 2 3. Age Proof * (Min 16 Yrs for Motor Cycle upto 50CC, Min 18 Yrs for Motor Cycle above 50 CC & Other Non Transport Vehicles and Min 20 Yrs for For Transport Vehicles.) 4. Residence proof ** 5. Form 1A (Medical Certificate) (If applicant's age exceeds 50 years or for addition of Transport class) For addition of another class to existing license 6. Copy of driving license For addition of Transport class to existing license 7. Proof of passing VIII[th] std.	Rs. 150 for each class Rs. 50 (Test fee for each class)	Rs. 100	--	--	Same day (Applicant has to undergo computer test regarding basic traffic rules & Driver's responsibilities and has to pass the same. Learner's License will be handed over immediately after test. Applicant can take a demo test in http://tstransport.in/html/demotest.php. Those applying for addition of another class or a second LLR are exempted from test)	DTC /RTO/ Unit Office/ MVI office
2.	Fresh Driving Licence (Can apply only after 30 days of issue of Learner's License)	1. Form 4 2. Original Learner's Licence	Rs. 200 (Application Fee) Rs. 300 (Test fee for each class)	Rs. 300 (Non-Transport) Rs. 200 (Light Motor Vehicle Transport) Rs. 200 (Other Transport)	Rs. 200	Rs. 35	24 hours The applicant has to pass the Driving Test on a Vehicle of the type he/she has applied for	DTC /RTO/ Unit Office

All documents in Smart Card format will be dispatched through speed post

DTC – Deputy Tranport Commissioner, RTO- Regional Transport Officer, MVI-Motor Vehicle Inspector

S.No.	Service	Documents required	Fees	User charges	Smart card fees	Postal Charges	Time frame	Office rendering the service
3.	Addition of another class to Driving License	1. Form 8 2. Original Learner's License 3. Original Driving License (With one year experience in Non-Transport category if applying for addition of Transport Class) 4. Form 5 issued by recognized Driving School (Required only for addition of Transport Class other than Light Motor Vehicle Cab)	Rs. 500 (Application Fee) Rs. 300 (Test fee for each class)	Rs. 300 (Non-Transport) Rs. 200 (Light Motor Vehicle Transport) Rs. 200 (Other Transport)	Rs. 200	Rs. 35	24 hours The applicant has to pass the Driving Test on a Vehicle of the type he/she has applied for.	DTC /RTO/ Unit Office
4.	Renewal of Driving License	1. Form 9 2. Form 1 3. Form 1A 4. Original driving license (Apply within 30 days of expiry of original Driving License failing which late fee @Rs.50/year will be applicable)	Rs. 200	Rs. 300 (Non-Transport) Rs. 200 (Light Motor Vehicle Transport) Rs. 200 (Other Transport)	Rs. 200	Rs. 35	24 hours	DTC /RTO/ Unit Office
5.	Duplicate Driving License	Form LLD	Rs.200	Rs.150	Rs. 200	Rs. 35	24 hours	DTC /RTO/ Unit Office
6.	Change of Address	Form LCA	Rs.200	Rs.150	Rs. 200	Rs. 35	24 hours	DTC /RTO/ Unit Office

All documents in Smart Card format will be dispatched through speed post

DTC – Deputy Tranport Commissioner, RTO- Regional Transport Officer, MVI-Motor Vehicle Inspector

S.No.	Service	Documents required	Fees	User charges	Smart card fees	Postal Charges	Time frame	Office rendering the service
7.	International Driving Permit	1. Form 4A 2. Form 1 3. Form 1A 4. Valid Passport and Visa 5. Valid Driving License (Originals to be furnished for verification)	Rs. 1000	Rs.150	--	--	Same day	DTC /RTO office
8.	Issue of Conductor's license	1. Form CLA 2. First Aid Certificate 3. Age proof * (Min 18 Yrs) 4. Proof of educational qualification (Min X Pass) 5. Form MCC 6. First Aid Certificate issued by St.John Ambulance or any Competent Authority. 7. Residence proof **	Rs.70	Rs.100	--	--	24 hours	DTC/RTO office
9.	Renewal of Conductor's Licence (Should apply within 30 days of expiry)	1. Form CRLA 2. Medical Certificate from Registered Medical Practitioner 3. Original Conductor's Licence	Rs. 35 (Late Fee of Rs. 50/- for 1 year or part thereof upto 5 years)	Rs.100	--	--	24 hours	DTC/RTO office

All documents in Smart Card format will be dispatched through speed post

DTC – Deputy Tranport Commissioner, RTO- Regional Transport Officer, MVI-Motor Vehicle Inspector

B. REGISTRATION OF NEW VEHICLES / OTHER STATE VEHICLES

S.No	Service	Documents required	Fees	User charges	Smart card fees	Postal Charges	Time frame	Office rendering the service
1	2	3	4	5	6	7	8	9
1.	Issue of temporary Registration Certificate	1. Form 20 with pencil impression of the chassis number 2. Invoice 3. Form 21 4. Form 22 5. Residence proof ** 6. Valid IC 7. Proper Tax (Life tax/quarterly tax) 8. PAN card (for 4 wheelers)	Half the fees payable for registration of new vehicle	Rs.100	--	--	Same day	DTC /RTO/ Authorised automobile dealers
2.	Registration of new vehicle	1. Form 20 with pencil impression of the chassis number (in duplicate if covered by finance along with financier's signature) 2. Original temporary RC 3. Invoice 4. Form 21 5. Form 22 6. Form 22A (If body is fabricated in case of transport vehicles) 7. Residence proof ** 8. Valid IC 9. Proper Tax (Life tax/quarterly tax) 10. PAN card (for 4 wheelers)	2 Wheeler Rs.300	Rs. 200	Rs.200	Rs.35	24 hours	DTC/RTO/ Unit Office
			3 Wheeler (Transport) Rs.1000	Rs.150	--	--		
			4 Wheeler (non-transport) Rs.3000	Rs.400	Rs.200	Rs.35		
			Light Commercial Vehicle Rs.1000	Rs.400	--	--		
			Medium Goods/Passenger Vehicle Rs.1000	Rs.400	--	--		
			Heavy Goods/Passenger Vehicle Rs.1500	Rs.400	--	--		

Note 1: Additional fee of two hundred rupees shall be levied if the certificate of registration is a smart card type issued or renewed in Form 23A.
Note 2: In case of delay in applying for renewal of certificate of registration, an additional fee of three hundred rupees for delay of every month or part thereof in respect of motor cycles and five hundred rupees for delay of every month or part thereof in respect of other classes of non- transport vehicles shall be levied.

All documents in Smart Card format will be dispatched through speed post
DTC – Deputy Tranport Commissioner, RTO- Regional Transport Officer, MVI-Motor Vehicle Inspector
IC- Insurance Certificate, RC- Registration Certificate, PUCC – Pollution Under Control Certificate, NOC- No Objection Certificate,

S.No	Service	Documents required	Fees	User charges	Smart card fees	Postal Charges	Time frame	Office rendering the service
1	2	3	4	5	6	7	8	9
3.	Reservation of Registration Number	1. Form RRMA 2. Copy of temporary RC 3. Copy of Tax receipt 4. Copy of residence proof ** 5. Copy of PAN card 6. Form RRMTA (if more than one application is received for a number, sealed tender has to be filed)	Variable depending upon the number. **Details** http://www.transport.telangana.gov.in/html/registration-numberreservation.html	Rs.100	--	--	Same day	DTC/RTO/ Unit Office
4.	Issue of Duplicate Registration Certificate	1. Form 26 (in duplicate if covered by finance along with financier's signature) 2. NOC from police 3. Valid IC 4. Valid PUCC	Half of the registration fees payable for concerned category of vehicle	Rs.200 (2 Wheeler) Rs.400 (All others)	Rs. 200 (Non-transport vehicle)	Rs.35 (Non-transport vehicle)	24 hours	DTC/RTO/ Unit Office
5.	Renewal of registration	1. Form 25 along with pencil impression of chassis number 2. Original RC 3. Valid IC 4. Valid PUCC 5. Green Tax (Vehicle has to be produced for inspection)	Same as the registration fees payable for concerned category of Vehicle	Rs.200 (2 Wheeler) Rs.400 (All others)	Rs. 200 (Non-transport vehicle)	Rs.35 (Non-transport vehicle)	24 hours	DTC/RTO/ Unit Office

All documents in Smart Card format will be dispatched through speed post

DTC – Deputy Tranport Commissioner, RTO- Regional Transport Officer, MVI-Motor Vehicle Inspector

IC- Insurance Certificate, RC- Registration Certificate, PUCC – Pollution Under Control Certificate, NOC- No Objection Certificate,

S.No	Service	Documents required	Fees	User charges	Smart card fees	Postal Charges	Time frame	Office rendering the service
1	2	3	4	5	6	7	8	9
6.	Transfer of ownership	1. Form 29 in duplicate 2. Form 30 (in duplicate if covered by finance along with financier's signature) 3. Residence proof ** 4. Original RC 5. Valid IC 6. Valid PUCC 7. NOC from other State (if vehicle belong to other State) 8. Clearance Certificate (if vehicle registered at other Office of AP)	Half of the registration fees payable for concerned category of vehicle	Rs.200 (2 Wheeler) Rs.400 (All others)	Rs. 200 (Non-transport vehicle)	Rs.35 (Non-transport vehicle)	24 hours (For vehicle belonging to AP) 1 month (For vehicles entering from other states)	DTC/RTO/Unit Office
7.	Transfer of ownership **in case of death**	1. Form 31 (in duplicate if covered by finance along with financier's signature) 2. Death Certificate 3. Affidavit/NOC from all legal heirs on Rs. 10 non-judicial stamp paper duly attested by notary 4. Original RC 5. Valid IC 6. Valid PUCC 7. Residence proof **	Half of the registration fees payable for concerned category of vehicle	Rs.200 (2 Wheeler) Rs.400 (All others)	Rs. 200 (Non-transport vehicle)	Rs.35 (Non-transport vehicle)	3 days	DTC/RTO/Unit Office
8.	Change of address in RC	1. Form 33 (in duplicate if covered by finance along with financier's signature) 2. Original RC 3. Valid IC 4. Valid PUCC 5. Residence proof **	Half of the registration fees payable for concerned category of vehicle	Rs.200 (2 Wheeler) Rs.400 (All others)	Rs. 200 (Non-transport vehicle)	Rs.35 (Non-transport vehicle)	24 hours (For vehicles belonging to AP) 1 month (For vehicles entering from other states)	DTC/RTO/Unit Office

Note: In case of delay in submitting 'No Objection Certificate' for change of residence, an additional fee of rupees three hundred (Rs.300/-) for delay of each month or part thereof in case of motor cycles and five hundred rupees (Rs.500/-) for each month of delay or part thereof for other vehicles shall be levied.

All documents in Smart Card format will be dispatched through speed post

DTC – Deputy Tranport Commissioner, RTO- Regional Transport Officer, MVI-Motor Vehicle Inspector

IC- Insurance Certificate, RC- Registration Certificate, PUCC – Pollution Under Control Certificate, NOC- No Objection Certificate,

S.No	Service	Documents required	Fees	User charges	Smart card fees	Postal Charges	Time frame	Office rendering the service
1	2	3	4	5	6	7	8	9
		6. NOC from other State (if vehicle belong to other State) 7. Clearance Certificate (if vehicle registered at other Office of AP)						
9.	Issue of RC particulars	1. Application in white paper 2. Valid IC 3. Valid PUCC	Rs.200	Rs.100	--	--	24 hours	DTC/RTO/Unit Office
10.	Endorsement of Hire Purchase in RC	1. Form 34 in duplicate 2. Original RC 3. Valid IC 4. Valid PUCC	Rs. 500 (2 wheeler) Rs. 1500 (3 wheeler/LMV) Rs. 3000 (MMV/HMV)	Rs.00 (2 Wheeler) Rs.400 (All others)	Rs. 200 (Non-transport vehicle)	Rs.35 (Non-transport vehicle)	24 hours	DTC/RTO/Unit Office
11.	Termination of Hire Purchase in RC	1. Form 35 in duplicate 2. Original RC 3. Valid IC 4. Valid PUCC	Rs. 0	Rs.100 (2 Wheeler) Rs.200 (All others)	Rs. 200 (Non-transport vehicle)	Rs.35 (Non-transport vehicle)	24 hours	DTC/RTO/Unit Office
12.	Alteration in RC	1. Application in white paper 2. Original RC 3. Permission proceedings of registering authority for alteration 4. Requisite documents for alteration	Half of the registration fees payable for concerned category of vehicle	Rs.100 (2 Wheeler) Rs.200 (All others)	Rs. 200 (Non-transport vehicle)	Rs.35 (Non-transport vehicle)	2 days	DTC/RTO/Unit Office
13.	Issue of NOC for other State	1. Form 28 in triplicate with pencil impression of chassis number pasted with Rs.3 non-judicial court fee stamp (In quadruplicate if it comes under Hypothecation) 2. Original RC 3. Valid IC	Rs. 200	Rs.50	--	Rs.35 (Non-transport vehicle)	1 week	DTC/RTO/Unit Office

All documents in Smart Card format will be dispatched through speed post

DTC – Deputy Tranport Commissioner, RTO- Regional Transport Officer, MVI-Motor Vehicle Inspector

IC- Insurance Certificate, RC- Registration Certificate, PUCC – Pollution Under Control Certificate, NOC- No Objection Certificate,

S.No	Service	Documents required	Fees	User charges	Smart card fees	Postal Charges	Time frame	Office rendering the service
1	2	3	4	5	6	7	8	9
		4. Valid PUCC						
14.	Re-assignment of Registration Mark	1. Form 27 (in duplicate if covered by finance along with financier's signature) 2. Original RC 3. Valid IC 4. Valid PUCC 5. Fitness Certificate (for transport vehicle)	Same as the fee payable for new registration for the concerned category of vehicle	Same	--	--	2 weeks (For non-transport vehicle) 2 weeks (For transport vehicle)	DTC/RTO/Unit Office
15.	Issue/renewal of Fitness Certificate	1. Form CFA 2. Valid Insurance certificate 3. Valid PUCC 4. Original RC 5. Vehicle for inspection	3 Wheelers Rs.400	Rs. 100	--	--	Same day	DTC/RTO/Unit Office
			Light Commercial Vehicles Rs.400	Rs. 200	--	--		
			Medium Goods Vehicles Rs.600	Rs. 200	--	--		
			Heavy Goods Vehicles Rs.600	Rs. 200	--	--		
			Other vehicles Rs.600	Rs. 200	--	--		
16.	Issue of duplicate Fitness Certificate	1. Application in plain paper 2. RC 3. Valid tax token 4. Valid IC 5. Valid PUCC	Rs.200	Rs.100	--	--	Same day	DTC/RTO/Unit Office
17.	Issue of fresh RC in the name of financier	1. Form 36 2. RC and Permit (if available)	Rs.200	Rs.200	--	--	1 month (Subject to surrender of original RC and permit) 1 month (If original RC and permit not submitted)	DTC/RTO

All documents in Smart Card format will be dispatched through speed post

DTC – Deputy Tranport Commissioner, RTO- Regional Transport Officer, MVI-Motor Vehicle Inspector

IC- Insurance Certificate, RC- Registration Certificate, PUCC – Pollution Under Control Certificate, NOC- No Objection Certificate,

C. ISSUE/RENEWAL OF PERMITS

S.No	Service	Documents required	Fees	User charges	Time frame	Office rendering the service
1	2	3	4	5	6	7
1.	Stage carriage	1. Form PSCA 2. RTA Grant Proceedings	Rs.5000	Rs.200	Same day	DTC/RTO
2.	Goods carriage	Form PUCA	Rs.1000	Rs.200	Same day	DTC/RTO
3.	National Permit for goods carriage	Form 48	Rs.1000	Rs.200	Same day	DTC/RTO
4.	Authorisation for national permit	Form 46	Rs.1000	Rs.200	Same day (subject to payment of composite fee of Rs. 16500 & updation of fee in online)	DTC/RTO
5.	Contract carriage of seating capacity exceeding 13 in all	Form PCOA	Rs.5000	Rs.200	Same day	DTC/RTO
6.	Maxi cabs	Form PCOA	Rs.2000	Rs.200	2 days	DTC/RTO
7.	Motor cabs	Form PCOA	Rs.1000	Rs.200	2 days	DTC/RTO
8.	Autorikshaws	Form PCOA	Rs.500	Rs.200	24 hours	DTC/RTO

S.No	Service	Documents required	Fees	User charges	Time frame	Office rendering the service
1	2	3	4	5	6	7
9.	Private service vehicle of seating capacity exceeding 13 in all	Form PTVA	Rs.3000	Rs.200	Same day	DTC/RTO
10.	Private service vehicle of seating capacity upto13 in all	Form PTVA	Rs.2000	Rs.200	Same day	DTC/RTO
11.	Educational Institution bus of seating capacity exceeding 13 in all	Form PTVA	Rs.3000	Rs.200	Same day	DTC/RTO
12.	Educational Institution bus of seating capacity upto 13 in all	Form PTVA	Rs.2000	Rs.200	Same day	DTC/RTO
13.	Temporary Permit	Form PTA/PT (Passengers' list and Contract letter in case of Contract Carriages)	Rs. 50	Rs.200	Same day	DTC/RTO
14.	Special permits	1. Form PTOVA 2. Passengers' list 3. Contract letter	Rs. 50	Rs.200	Same day	DTC/RTO
Original RC,Valid tax, Valid Fitness Certificate, Valid IC, Valid PUCC required for all above categories S.No 1 to 14						

D. Issue of Tax Receipts:

S.No	Service	Documents required	Fees	User charges	Time frame	Office rendering the service
1.	2.	3.	4.	5.	6.	7.
1.	Issue of tax receipts	Form 1 of AP MVT rules	Nil	a. Rs.25 (for tax upto Rs.500) b. Rs. 50 (for tax above Rs.500)	24 hours	DTC/RTO

***Acceptable Documents for Proof of Age (Copies to be attested by any gazetted officer)**

- Electoral Roll
- Life Insurance Policy
- Passport
- Pay slip issued by a central/state government office indicating date of birth
- School Certificate
- Birth Certificate issued by Municipal authorities
- Certificate issued by civil surgeon

**** Acceptable Documents for Proof of Residence (Copies to be attested by any gazetted officer)**

- Ration Card
- Multi-purpose household card
- Payslip issued by Public sector organisation showing his/her office address or residential address
- Municipal tax receipt/notice
- Bank pass book from any scheduled bank
- Cooking gas connection allotment order
- Electricity bill issued by APTRANSCO
- Water bill issued by municipality or water works departments
- Any telephone bill including landline or mobile
- A driving license or Registration certificate issued by the licensing authority or registering authority as the case may be

Our measures for your convenience

All forms are available at the help desk in some offices. The forms can also be downloaded from our website http://www.transport.telangana.gov.in make services more reliable and less time consuming, we dispatch all statutory documents by speed post. Document delivery status can be tracked through our website at https://tgtransport.net/TGCFSTONLINE/reports/applicationstatussearch.aspx

Contact Officers: The details of all officers to be contacted for service delivery are given in annexure 1

Description of forms: Description of all forms mentioned in the tables above is given in annexure 2

Jurisdiction details: Details of jurisdiction of offices where citizens can avail services are given in annexure 3

Electronic Services:

S.No	Services	Access points
1.	Online booking of time slot for Learner's License test	https://tgtransport.net/TGCFSTONLINE/LL/TestCenter.aspx
2.	Online booking of time slot for driving competence test	https://tgtransport.net/TGCFSTONLINE/DL/OnlineDL.aspx
3.	Payment of fees	Net banking/ eSeva/Mee Seva
4.	Payment of periodical tax	Net banking/eSeva/Mee Seva
5.	Facilities for Authorised Automobile Dealers in Telangana State	Pay the Life tax online either through net banking or a credit card for the Vehicles sold by them Issue Temporary Registration Certificate, Form 20 and other Documents required for permanent registration of the Vehicle in printed format.

7. Facilities Available to Citizens for Obtaining Information:

a. **Help desk**: Key offices of the Department are equipped with a help desk to answer all queries of the citizens and provide the relevant forms.

b. **Website**: The Departmental website (http://www.transport.telangana.gov.in is designed to provide comprehensive information to citizens on every aspect of road transport related services and transactions. For instance, citizens can obtain details of all application processes in the FAQ page (http://transport.telangana.gov.in/html/faqs.php) as well as information about any vehicle and driving license (RC details, driving license details, NOC details, tax verification) through our website.

c. **Information under RTI Act:** For information on APIOs, PIOs and Appellate Authorities of all offices of the department, please refer the RTI Manual available in the departmental website (http://www.transport.telangana.gov.in >Home Page>RTI Manual)

8. Grievance/Complaint Redress Mechanism:

The department has a well laid down mechanism for efficient and effective resolution of grievances/complaints of citizens. The details are as given below:

a. Grievance/Complaint Filing Mechanism

How to file your grievance/complaint		
Mode of filing	**Whom to contact**	**Mode of contact**
Manual	Head of the Office (MVI/RTO/DTC/JTC/TC)	Personal visit/phone/email
Help line	Call Centre	1100 (from BSNL) 18004251110 (from other service providers)
Internet	Website	http://tsrtagrievance.cgg.gov.in/
On registering a grievance through the website, a reference number will be generated and sent as SMS to citizen's mobile number. This reference number can be used to track the status of grievance redress.		

b. Grievance/Complaint Monitoring Mechanism

i. The grievance/complaint received by any means will be redressed within seven days.

ii. If a grievance/complaint registered manually before MVI/ RTO/ DTC is not solved within seven days, the complainant can contact RTO/ DTC/ JTC respectively.

iii. In case of a grievance/complaint registered through toll free number or through website, an unsolved complaint will be escalated to next level officer after seven days. If not solved at this level, the complaint will be escalated to the Transport Commissioner after 15 days.

c. Grievance/Complaint Redress Mechanism

The department would make the best efforts to redress a grievance/complaint received at any level through any means within seven days. The department also makes efforts to categorize grievances to identify services/officers/offices with persisting problems and take systemic measures to eliminate such problems.

9. Stakeholders:

S.No	Stakeholder
1.	Citizens
2.	License holders
3.	Vehicle owners
4.	Fleet operators
5.	Various association of operators
6.	TS state transport corporation
7.	Telangana State Tourism Development Corporation (TSTDC)
8.	Emergency Management and Research Institute (EMRI)
9.	NGOs engaged in road safety initiatives
10.	Automobile manufacturers and dealers
11.	Employees' Association

10. Indicative Expectations from Citizens:

No.	Expectations from Citizens - Citizens are expected to:
1.	Submit duly completed application forms in the correct order
2.	Not approach agents/mediators for availing services
3.	Obtain receipt for amount paid
4.	Adhere to the time stipulated (if any) for completion of procedures
5.	Ensure transfer of vehicles soon after the sale/purchase of any old vehicle
6.	Carry original RC, IC, PUCC and DL while driving a non-transport vehicle and original RC, Permit, FC, IC, PUCC, and DL while driving a transport vehicle
7.	Follow the provisions of motor vehicles Act and rules. Non-compliance with the rules would be penalised
8.	Validate information/latest position in any matter with concerned officials before raising a query/grievance
9.	Check our website regularly for updates on policies and procedures
10.	Maintain queues, be patient and give us a chance to serve you better

11. Our Commitment:

The department stands fully committed to the Citizen's Charter and strives to achieve the timelines set by the Charter for service delivery. We aim for continuous improvement in the administration of processes and procedures to avoid delays and accomplish the stated mission of being a responsive and transparent department.

Our officers and staff are committed to providing citizen friendly services with courtesy and ensuring the fulfillment of citizen's service delivery requirements to their utmost satisfaction.

The Transport Commissioner would oversee the implementation of Citizen's Charter. Citizens are invited to give their feedback on implementation of the Charter through the feedback section in our website (http://transport.telangana.gov.in/html/feedback.html)

12. Month and Year for the Next Review of the Charter:

This Citizen's Charter has been prepared by the Department on 12th October 2017 and this will be revised when necessary.

Annexure 1: Contact Details of Officers

Designation	Name	Office	Fax	Cell	E-Mail
Transport Commissioner	Sri.M.R.M.RAO,IAS	23321282			tc@tstransport.in
J.T.C. (IT, Vig.)	Sri. C. Ramesh	23321282			jtc_it@tstransport.in
J.T.C. Secy.,STA	Smt. G.Mamata Prasad	23321279			jtc_ssta@tstransport.in
DTC (Vig., Enf. & IT)	Sri K.Papa Rao	23321270			dtc_enft@tstransport.in

Details of District Transport Officers and Unit Offices

S. No.	District Name	Name of the Office	Name of the Officer	Designation	LAND LINE		Mobile Number	Email Id
					Std	Number		
1	ADILABAD	DTO ADILABAD	Dr. SRINIVAS PUPPALA	DTO	8732	226562	-	dto_adilabad@tstransport.in
2	NIRMAL	DTO NIRMAL	A.AJAY KUMAR REDDY	DTO (FAC)			9848528348	dto_nirmal@tstransport.in
3	MANCHERIAL	DTO MANCHERIAL	L.KISTAIAH	DTO			9848528514	dto_mancherial@tstransport.in
4	KOMRAM BHEEM (ASIFABAD)	DTO KOMRAM BHEEM (ASIFABAD)	L.KISTAIAH	DTO (I/C)			9848528514	dto_kmbheem@tstransport.in
5	NIZAMABAD	DTO NIZAMABAD	Dr. K.VENKATA RAMANA	DTO	-	-	9948788445	dto_nizamabad@tstransport
6	KAMAREDDY	DTO KAMAREDDY	Smt. N.VANI	DTO			8008405516	dto_kamareddy@tstransport.in
7	KARIMNAGAR	DTO KARIMNAGAR	Dr. SRINIVAS PUPPALA	DTO (I/C)	-	-	-	dto_karimnagar@tstransport.in
8	JAGITYAL	DTO JAGITYAL	A.SHYAM NAIK	DTO (I/C)			9848528611	dto_jagityal@tstransport.in
9	PEDDAPALLY	DTO PEDDAPALLY	Ms. AFRIN SIDDIQ	DTO			8500297555	dto_pedappali@tstransport.in
10	RAJANNA (SIRICILLA)	DTO RAJANNA (SIRICILLA)	Y.KONDAL RAO	DTO			9848528610	dto_rajanna@tstransport.in
11	MEDAK	DTO MEDAK	G.V.S.GOUD	DTO (I/C)	-	-	8008127730	dto_medak@tstransport.in
12	SANGAREDDY	DTO SANGAREDDY	CH. SHIVALINGAIAH	DTO			9948661732	dto_sangareddy@tstransport.in
13	SIDDIPET	DTO SIDDIPET	C.RAMESHWAR REDDY	DTO (FAC)			7893871825	dto_siddipet@tstransport.in
14	WARANGAL URBAN	DTO WARANGAL URBAN	P.PURUSHOTHAM	DTO	-	-	8096467169	dto_warangalurban@tstransport.in
15	WARANGAL RURAL	DTO WARANGAL RURAL	SYED MAHABOOB HUSSAIN	DTO	-	-	9849019123	dto_warangalrural@tstransport.in

16	JAYASHANKAR (BHOOPALPALLY)	DTO JAYASHANKAR (BHOOPALPALLY)	K.RAJSHEKHAR	DTO (I/C)			-	dto_jayashankar@tstransport.in
17	MAHABUBABAD	DTO MAHABUBABAD	B.BHADRU NAIK	DTO (FAC)			9849397555	dto_mahabubabad@tstransport.in
18	JANGAON	DTO JANGAON	RAMESH RATHOD	DTO (FAC)			9866889899	dto_jangaon@tstransport.in
19	KHAMMAM	DTO KHAMMAM	T.KISHAN RAO	DTO (FAC)	-	-	9848528600	dto_khammam@tstransport.in
20	BHADRADRI (KOTHAGUDEM)	DTO BADRADRI (KOTHAGUDEM)	T.JAIPAL REDDY (FAC)	DTO			9848528347	dto_badradri@tstransport.in
21	NALGONDA	DTO NALGONDA	K.PAPA RAO	DTO (I/C)	-	-	-	dto_nalgonda@tstransport.in
22	SURYAPET	DTO SURYAPET	C.MADHUSUDHAN REDDY	DTO (FAC)			8106709602	dto_suryapet@tstransport.in
23	YADADRI	DTO YADADRI AT BHONGIR	Y.SURENDER REDDY	DTO I/C			7702600924	dto_yadadri@tstransport.in
24	MAHABOOBNAGAR	DTO MAHABOOBNAGAR	G.DURGA PRAMEELA	DTO	-	-	8179621468	dto_mahaboobnagar@tstransport.in
25	NAGARKURNOOL	DTO NAGARKURNOOL	YERRI SWAMY	DTO (FAC)			9705188449	dto_nagarkurnool@tstransport.in
26	WANAPARTHY	DTO WANAPARTHY	B.NARENDRA NAIK	DTO (FAC)			8555921846	dto_wanaparthy@tstransport.in
27	JOGULAMBA (GADWAL)	DTO JOGULAMBA (GADWAL)	M.PURUSHOTHAM REDDY	DTO			7013214224	dto_jogulamba@tstransport.in
28	RANGAREDDY	DTO RANGAREDDY	M.PRAVEEN RAO	DTO	040	24019355	-	dto_rangareddy@tstransport.in
		RTA IBRAHIMPATNAM	M.RAGHUNANDHAN GOUD	RTO			8522028765	rto_ibrahimpatnam@tstransport.in
29	MEDCHAL	DTO MEDCHAL	M.KISHAN NAYAK	DTO	-	-	7995774144	dto_medchal@tstransport.in
		RTA UPPAL	P.RAVINDER KUMAR	RTO	40	2.7E+07	-	rto_uppal@tstransport.in
30	VIKARABAD	DTO VIKARABAD	D.VENKATESWAR REDDY	DTO			9177412131	dto_vikarabad@tstransport.in
31	HYDERABAD	HYDERABAD CENTRAL ZONE (KHAIRATABAD)	P.DURGA PRASAD	RTO-1	040	23311269	-	dto_hyderabad@tstransport.in
		HYDERABAD CENTRAL ZONE (KHAIRATABAD)	L.RAMCHANDER	RTO-2	040	23311269	-	rto1_hyderabad@tstransport.in
		HYDERABAD NORTH ZONE (SECUNDERABAD)	V.SRINIVAS REDDY	RTO	040	27742568	-	rto_hydnorth@tstransport.in

		HYDERABAD EAST ZONE (MALAKPET)	V.SUBASH CHANDRA REDDY	RTO	040	24548999	-	rto_hydeast@tstransport.in
		HYDERABAD SOUTH ZONE (BANDLAGUDA)	G.SADANANDAM	RTO	040	24442726	-	rto_hydsouth@tstransport.in
		HYDERABAD WEST ZONE (TOLICHOWKI)	C.P.VENKATESHWAR RAO	RTO	040	23525253	-	rto_hydwest@tstransport.in

Annexure 2: Description of Forms

S.No.	Name of form	Purpose
1	Form 1	Physical fitness self declaration
2	Form 1A	Medical Certificate
3	Form 2	Application for grant and renewal of Learner's License
4	Form 3	Learner's License
5	Form 4	Application for Driving License
6	Form 4A	Application for International Driving Permit
7	Form 7	Form of Driving license (laminated/smart card)
8	Form 8	Application for addition of another class to driving license
9	Form 9	Application for renewal of driving license
10	Form 20	Application for registration of motor vehicle
11	Form 21	Sale certificate issued by manufacturer/dealer
12	Form 22	Initial certificate of compliance with pollution standards, safety standards of components and road worthiness (to be issued by manufacturer)
13	Form 22A	Initial certificate of compliance with pollution standards, safety standards of components and road worthiness (applicable in case body is fabricated separately. This has to be issued by the manufacturer and body builder)
14	Form 23	Certificate of registration
15	Form 23A	Certificate of registration in electronic medium as smart card
16	Form 25	Application for renewal of registration for non-transport vehicle
17	Form 26	Application for issue of duplicate certificate of registration
18	Form 27	Application for assignment of new registration mark
19	Form 28	Application for grant of No Objection Certificate
20	Form 29	Notice of transfer of ownership of a motor vehicle
21	Form 30	Application for intimation and transfer of ownership of a motor vehicle
22	Form 31	Application for transfer of ownership in the name of the person succeeding to the possession of the vehicle
23	Form 33	Application for change of address in registration certificate
24	Form 34	Application for making an entry of an agreement of Hire Purchase/hypothecation in registration certificate
25	Form 35	Application for termination of an agreement of Hire Purchase/hypothecation in registration certificate
26	Form 46	Application for grant of authorisation for national permit (goods carriages)
27	Form 48	Application for grant of national permit (goods carriages)
28	Form LLD	Intimation of loss or destruction of license and application for issue of duplicate license
29	Form LCA	Application for intimation of temporary /permanent change of address in respect of driving license
30	Form CLA	Application for issue of Conductor's license
31	Form MCC	Medical certificate for Conductor's license
32	Form CRLA	Application for renewal of conductor's license
33	Form RRMA	Application for reservation of registration number
34	Form RRMTA	Application for tendering for reservation of registration number
35	Form CFA	Application for grant/renewal of fitness certificate
36	Form PSCA	Application for issue of stage carriage permit
37	Form PUCA	Application for issue of goods carriage permit
38	Form PCOA	Application for issue of contract carriage permit
39	Form PTVA	Application for issue of private service vehicle permit
40	Form PTA/PT	Application for issue of temporary permit
41	Form PTOV-A	Application for issue of special permit
42	Form 1 of APMVT Rules	Application for obtaining tax receipt

Annex 3: Jurisdiction Details

1.Adilabad

JURISDICTION OF OFFICES OF JTC/DTC/RTO OF TRANSPORT DEPARTMENT			
DISTRICT NAME	OFFICE	MANDAL NAME	OFFICE ADDRESS
ADILABAD	DTO ADILABAD	TALAMADUGU	RTA ADILABAD,BESIDE RAILWAY TRACK,BATTISAVARGAON VILLAGE,ADILABAD DIST, TELANGANA,504001. PHONE: 8732-226562
		TAMSI	
		ADILABAD	
		JAINATH	
		BELA	
		NARNOOR	
		GUDIHATNOOR	
		ICHODA	
		BAZARHATHNOOR	
		BOATH	
		NERADIGONDA	
		UTNOOR	
		INDERVELLY	
		Mavala	
		ADILABAD RURAL	
		BHEEMPUR	
		SIRIKONDA	
		GADIGUDU	

2.Karimnagar

JURISDICTION OF OFFICES OF JTC/DTC/RTO OF TRANSPORT DEPARTMENT			
DISTRICT NAME	OFFICE	MANDAL NAME	OFFICE ADDRESS
KARIMNAGAR	DTO KARIMNAGAR	GANGADHARA	RTA KARIMNAGAR,BESIDE THIMMAPUR POLICE STATION,THIMMAPUR MANDAL,TELANGANA - 505305
		CHOPPADANDI	
		THIMMAPUR	
		MANAKONDUR	
		KARIMNAGAR URBAN	
		CHIGURUMAMIDI	
		VADLOR-BEGUMPET	
		KARIMNAGAR RURAL	
		KOTHAPALLI	
		RAMADUGU	
		GANNERUVARAM	
	UNIT OFFICE HUZURABAD	SAIDAPUR	MVI UNIT OFFICE HUZURABAD,Q.NO.EE5,K.C.C AMP, TELANGANA - 505498
		SHANKARAPATNAM	
		HUZURABAD	
		JAMMIKUNTA	
		VEENAVANKA	

3.Warangal Urban

JURISDICTION OF OFFICES OF JTC/DTC/RTO OF TRANSPORT DEPARTMENT			
DISTRICT NAME	OFFICE	MANDAL NAME	OFFICE ADDRESS
WARANGAL URBAN	RTA WARANGAL URBAN	WARANGAL	RTA WARANGAL,KHAMMAM ROAD T- JUNCTION, TIMMAPUR (SIVAR), RANGASAIPET, TELANGANA - 506005
		DHARMASAGAR	
		HASANPARTHY	
		HANAMKONDA	
		KAMALAPUR	
		ELKATHURTHI	
		BHEEMADEVARPALLY	
		Inavole	
		Khila Warangal	
		Khazipet	
		Velair	

4. Khammam

JURISDICTION OF OFFICES OF JTC/DTC/RTO OF TRANSPORT DEPARTMENT			
DISTRICT NAME	OFFICE	MANDAL NAME	OFFICE ADDRESS
KHAMMAM	RTA KHAMMAM	Raghunadhapalem	RTA KHAMMAM, H. NO: 11-11-156/7/1, NEAR BYPASS ROAD, KHAMMAM, TELANGANA - 507002
		MUDIGONDA	
		SINGARENI	
		KHAMMAM URBAN	
		KHAMMAM RURAL	
		THIRUMALAYAPALEM	
		KUSUMANCHI	
		NELAKONDAPALLY	
		CHINTHAKANI	
		KAMEPALLY	RTA SATTUPALLI,VEMSOOR ROAD,SATHUPALLY, KHAMMAM DISTRICT, TELANGANA - 507303
	UNIT OFFICE SATTUPALL	SATHUPALLY	
		VEMSOOR	
		PENUBALLY	
		KALLURU	
		ENKOORU	
	UNIT OFFICE WYRA	KONIJERLA	RTA WYRA, H.NO. 12-280/A, BESIDE DSP OFFICE, THALLADA ROAD, WYRA, KHAMMAM DISTRICT, TELANGANA - 507165
		THALLADA	
		WYRA	
		BONAKAL	
		MADHIRA	
		YERRUPALEM	

5. Nalgonda

JURISDICTION OF OFFICES OF JTC/DTC/RTO OF TRANSPORT DEPARTMENT			
DISTRICT NAME	OFFICE	MANDAL NAME	OFFICE ADDRESS
NALGONDA	RTA NALGONDA	NAMPALLY	RTA NALGONDA, H.NO 6-9-294/1, NEAR MARCONI ITI COMPLEX, MARRIGUDA, HYDERABAD ROAD, NALGONDA TELANGANA - 508001
		Ghattuppal	
		KATTANGOOR	
		THIPPARTHY	
		SHALIGOURARAM	
		MARRIGUDA	
		NARKATPALLY	
		GURRAMPODE	
		CHANDUR	
		KANGAL	
		CHITYAL	
		NAKREKAL	
		KETHEPALLY	
		NALGONDA	
		MUNUGODE	
	UNIT OFFICE MIRYALAGUDA	DAMERACHERLA	RTA UNIT OFFICE MIRYALAGUDA, OPP KNM DEGREE COLLEGE, GUNTUR ROAD, MIRYALAGUDA , NALGONDA DIST, TELANGANA - 508207
		ANUMULA	
		THRIPURARAM	
		PEDDAVOORA	
		PAPALLY	
		NIDMANOOR	
		MIRYALGUDA	
		DEVERKONDA	
		VEMULAPALLY	
		Konda Mallepally	
		Tirumalagiri (Sagar)	
		Madgulapalli	
		CHINTHA PALLY	
		GUNDLA PALLE	
		CHANDAMPET	
		ADAVIDEVULAPALLI	

6. Mahaboobnagar

JURISDICTION OF OFFICES OF JTC/DTC/RTO OF TRANSPORT DEPARTMENT			
DISTRICT NAME	OFFICE	MANDAL NAME	OFFICE ADDRESS
MAHABOOBNAGAR	DTO MAHABOOBNAGAR	Mahabubnagar(R)	RTA MAHABOOBNAGAR, H.NO: 6-1-90, GANESH NAGAR, OPP SBH BANK, RAICHUR ROAD, MAHABUBNAGAR, TELANGANA - 509001
		Marikal	
		Rajapur	
		GANDEED	
		BALANAGAR	
		MIDJIL	
		MOOSAPET	
		KRISHNA	
		JADCHERLA	
		BHOOTHPUR	
		MAHBUBNAGAR	
		ADDAKAL	
		DEVARKADARA	
		DHANWADA	
		NARAYANPET	
		UTKOOR	
		MAGANOOR	
		MAKTHAL	
		NARVA	
		C C KUNTA	
		KOSGI	
		DAMARAGIDDA	
		MADDUR	
		KOILKONDA	
		HANWADA	
		NAWABPET	

7. Rangareddy

JURISDICTION OF OFFICES OF JTC/DTC/RTO OF TRANSPORT DEPARTMENT			
DISTRICT NAME	OFFICE	MANDAL NAME	OFFICE ADDRESS
RANGA REDDY	DTO RANGAREDDY	Gandipet	NEAR PILLAR NO 175, 176, RAJENDRANAGAR COURT ROAD, YADAVAREDDY NAGAR , UPPARPALLY, TELANGANA - 500048 PHONE: 040-24019355
		CHEVELLA	
		MOINABAD	
		RAJENDRANAGAR	
		SERILINGAMPALLY	
		SHABAD	
		SHAMSHABAD	
		SHANKARPALLY	
	RTA IBRAHIMPATNAM	HAYATHNAGAR	RTA IBRAHIMPATNAM, 7-14 MANNEGUDA X ROADS , SAGAR ROAD, HAYATHNAGAR, RAGAREDDY DIST, TELANGANA - 501510
		SAROORNAGAR	
		MAHESWARAM	
		IBRAHIMPATAM	
		MANCHAL	
		YACHARAM	
		KANDUKUR	
		KADTAL	
		Abdullapurmet	
		Balapur	
		MADGUL	
	UNIT OFFICE SHADNAGAR	KONDURG	RTA UNIT OFFICE SHADANAGAR, PLOT NO-48, BAGIRATHA COLONY, JADCHERLA ROAD, SHADNAGAR, TELANGANA - 509216
		KOTHUR	
		KESHAMPETA	
		TALAKONDAPALLE	
		AMANGAL	
		FAROOQ NAGAR	
		CHOWDARIGUDA	
		NANDIGAMA	

8. Medchal - Malkajgiri

JURISDICTION OF OFFICES OF JTC/DTC/RTO OF TRANSPORT DEPARTMENT			
DISTRICT NAME	OFFICE	MANDAL NAME	OFFICE ADDRESS
MEDCHAL MALKAJGIRI	RTA MEDCHAL	MEDCHAL	Medchal Road, Phase-1, Dandamudi Enclave, Jeedimetla, Hyderabad, Telangana 500055
		QUTHUBULLAPUR	
		SHAMIRPET	
		BACHUPALLY	
		ALWAL (MALKAJGIRI)	
		Dundigal	
	RTA UPPAL	Jawaharnagar	RTA UPPAL, H.No, 2-1/2, LB Nagar - Uppal Road, Saraswathi Nagar Colony, Saraswathi Colony, Uppal, Hyderabad, Telangana - 500039 PHONE: 040-27200944
		MEDIPALLY	
		KAPRA	
		MALKAJGIRI	
		UPPAL	
		GHATKESAR	
		KEESARA	
	UNIT OFFICE KUKATPALLY	BALANAGAR	RTA UNIT OFFICE, Phase-IV, K P H B Phase-4, Kukatpally,
		KUKATPALLY	

9. Hyderabad

JURISDICTION OF OFFICES OF JTC/DTC/RTO OF TRANSPORT DEPARTMENT			
DISTRICT NAME	OFFICE	MANDAL NAME	OFFICE ADDRESS
	RTA-HYDERABAD-CENTRAL ZONE	DOMALGUDA	RTA-HYDERABAD-CENTRAL ZONE, O/o JTC & SRTA, OPP. EENADU OFFICE, SOMAJIGUDA, HYDERABAD, TELANGANA - 500082 PHONE: 040-23311269
		BASHEERBAGH	
		MUSHEERABAD	
		AMEERPET	
		KHAIRATABAD	
		SHAIKPET	
		HIMAYAT NAGAR	
		NAMPALLY	
		CHADERGHAT	
		PUNJAGUTTA	
		JUBILEE HILLS	
		BEGUMBAZAR	
		ABIDS	
		ADARSHNAGAR	
		BAGLINGAMPALLI	
		BANJARAHILLS	
		BARKATPURA	
		CHIKKADPALLI	
		ERRAGADDA	
		FEELKHANA	
		GANDHINAGAR	
		GOWLIGUDA	
		INDIRAPARK	
		MAHARAJAGUNJ	
		MJMARKET	
		NALLAKUNTA P	
		PUTLI BOWLI	
		RAMNAGAR	
		SANATH NAGAR P	
		SOMAJIGUDA	
		SR NAGAR	
		VIDYANAGAR P	
		BEGUMPET	

HYDERABAD	RTA-HYDERABAD-EAST ZONE	CHANDRAYANGUTTA DABIRPURA DEEWANDEVI DILSUKHNAGAR MALAKPET MOOSARAMBAGH NALLAKUNTA NALGONDAXROADS NOORKHANBAZAR RIYASATNAGAR SAIDABAD SANTOSHNAGAR TILAKNAGAR VIDYANAGAR YAKUTPURA AMBERPET ASIFBABANAGAR	RTA-HYDERABAD-EAST ZONE, EAST PRASHANTH NAGAR COLONY, MOOSARAMBAGH ROAD, HYDERABAD, TELANGANA - 5000360 PHONE: 040-24548999
	RTA-HYDERABAD-NORTH ZONE	SECUNDRABAD CHILKALGUDA Maredpally METTUGUDA MINISTER ROAD OSMANIA UNIVERSITY PADMARAO NAGAR PARSIGUTTA PARK LANE PG ROAD RANIGUNJ RP ROAD SD ROAD SP ROAD SHANTI NAGAR SEETHAPHAL MANDI TARANAKA WARASIGUDA CONTONMENT AREA KAKA GUDA MUD FORT RK PURAM VASAVI NAGAR	RTA-HYDERABAD-NORTH ZONE, OPP. HANUMAN TEMPLE,TIRUMALAGHERRY, SECUNDERABAD, TELANGANA - 500015 PHONE: 040-27742568
	RTA-HYDERABAD-SOUTH ZONE	BAHADURPURA SHALIBANDA FALAKNUMA BARKAS CHATRINAKA CHARMINAR GOWLIPURA HUSSAINIALAM JAHANUMA KISHANBAGH KOKAKITATTI LADBAZAR MOGHULPURA PETLABURZ PURANAPOOL SULTANSHAHI	RTA - HYDERABAD-SOUTH ZONE OPP.AMODI FUNCTION HALL, BANDLAGUDA, CHANDRAYANGUTTA, TELANGANA - 500064 PHONE: 040-24442726
	RTA-HYDERABAD-WEST ZONE	ASIFNAGAR MEHADIPATNAM KARWAN GOLCONDA Ahmed Nagar Gosha Mahal Jumerat Bazar Lancer 1st & 2nd Lunger House Mallepalli Mangal Ghat Masab Tank Nielogur Red Hills Subji Mandi Tappa Chabutara Towli Chowki Vijayanagar Colony	RTA-HYDERABAD-WEST ZONE, D.NO: 9-4-86-41, SALARJUNG COLONY, TOWLICHOWKI , HYDERABAD, TELANGANA - 500008 PHONE: 040-23525253

10. Sangareddy

JURISDICTION OF OFFICES OF JTC/DTC/RTO OF TRANSPORT DEPARTMENT			
DISTRICT NAME	OFFICE	MANDAL NAME	OFFICE ADDRESS
SANGAREDDY	DTO SANGAREDDY	SANGA REDDY	RTA - SANGAREDDY, SURVEY NO.616-1, KANDI, SANGAREDDY, TELANGANA - 502285
		HATHNOORA	
		MUNIPALLY	
		PULKAL	
		SADASIVPET	
		KONDAPUR	
		ANDOLE	
		KANDI	
		WATPALLY	
	UNIT OFFICE PATANCHERUVU	PATANCHERU	RTA-UNIT OFFICE PATANCHERUVU, SURVEY NO. 152/A, BESIDE SR GARDENS, INDRESHAM ROAD, PATANCHERU, TELANGANA -
		JINNARAM	
		Gummadidala	
		Ameenapur	
		RAMACHANDHRAPURA	
	UNIT OFFICE ZAHIRABAD	MANOOR	RTA UNIT OFFICE ZAHIRABAD, PASTAPUR, ZAHEERABAD, SANGAREDDY DIST, TELANAGANA - 502318
		KANGTI	
		KALHER	
		NARAYANKHED	
		RAIKODE	
		NYALKAL	
		JHARASANGAM	
		ZAHEERABAD	
		KOHIR	
		Sirgapoor	
		MOGUDAMPALLE	
		NAGINIGIDDA	

11. Nizamabad

JURISDICTION OF OFFICES OF JTC/DTC/RTO OF TRANSPORT DEPARTMENT			
DISTRICT NAME	OFFICE	MANDAL NAME	OFFICE ADDRESS
NIZAMABAD	DTO NIZAMABAD	DHARPALLE	RTA NIZAMABAD, VARNI ROAD, NAGARAM, NIZAMABAD, TELANGANA - 503001
		Nizamabad North	
		Nizamabad Rural	
		Mugpal	
		Indalwai	
		NAVIPET	
		MAKLOOR	
		NIZAMABAD	
		DICHPALLY	
		SIRKONDA	
	UNIT OFFICE ARMOOR	Aloor	RTA UNIT OFFICE ARMOOR, NEAR M J HOSPITAL, M J COLONY, ARMOOR, NIZAMABAD DIST, TELANGANA - 503224
		Mendora	
		NANDIPET	
		ARMOOR	
		BALKONDA	
		MORTHAD	
		KAMMARPALLI	
		BHEEMGAL	
		VELPUR	
		JAKRANPALLI	
		MUPKAL	
	UNIT OFFICE BHODAN	RANJAL	RTA UNIT OFFICE BHODAN,SHAKKAR NAGAR, NEAR NIZAM SUGAR FACTORY, OLD DSP OFFICE, BODHAN, TELANGANA - 503105
		YEDPALLY	
		BODHAN	
		KOTAGIRI	
		VARNI	
		Rudrur	

12. Kamareddy

JURISDICTION OF OFFICES OF JTC/DTC/RTO OF TRANSPORT DEPARTMENT			
DISTRICT NAME	OFFICE	MANDAL NAME	OFFICE ADDRESS
KAMAREDDY	RTA KAMAREDDY	BIBIPET GANDHARI DOMAKONDA Ramareddy Rajampet MADNOOR JUKKAL BICHKUNDA BIRKOOR MACHAREDDY SADASIVANAGAR BANSWADA PITLAM NIZAMSAGAR YELLAREDDY NAGAREDDIPET LINGAMPET TADWAI KAMAREDDY BHIKNOOR	RTA KAMAREDDY, NEAR NH-44 BYPASS, NARSANNAPALLY(V), KAMAREDDY DIST, TELANGANA - 503111

13. Nirmal

JURISDICTION OF OFFICES OF JTC/DTC/RTO OF TRANSPORT DEPARTMENT			
DISTRICT NAME	OFFICE	MANDAL NAME	OFFICE ADDRESS
NIRMAL	DTO NIRMAL	SARANGAPOOR KUNTALA KUBEER BHAINSA TANOOR DILAWARPOOR NIRMAL LAXMANCHANDA MAMDADA KHANAPOOR NIRMAL RURAL SOAN NARSAPUR G KADAM PEDDUR DASTURABAD BASAR LOKESHWARAM MUDHOLE	RTA NIRMAL, BACK SIDE OF FOREST CHEKPOST, NEAR CIVILSUPPLY GODOWNS, CHINCHOLI (B) VILLAGE , NIRMAL DIST, TELANGANA - 504110

14. Manchiryal

JURISDICTION OF OFFICES OF JTC/DTC/RTO OF TRANSPORT DEPARTMENT			
DISTRICT NAME	OFFICE	MANDAL NAME	OFFICE ADDRESS
MANCHERIYAL	DTO MANCHERIAL	NENNEL MANCHERIAL BHEEMARAM HAJIPUR KANNEPALLY Naspur TANDUR BELLAMPALLY BIMINI JANNARAM DANDEPALLY LUXETTIPET MANDAMARRY KASIPET VEMANPALLY KOTAPALLY CHENNUR JAIPUR	RTA MANCHERIAL, VEMPALLY VILLAGE, LUXETTIPET ROAD, MANCHERIAL DIST, TELANGANA - 504208

15. Komarambheem Asifabad

JURISDICTION OF OFFICES OF JTC/DTC/RTO OF TRANSPORT DEPARTMENT			
DISTRICT NAME	OFFICE	MANDAL NAME	OFFICE ADDRESS
KOMRAMBHEEM ASIFABAD	DTO KOMRAMBHEEM ASIFABAD	SIRPUR (T)	RTA KOMRAMBHEEM ASIFABAD, JANAKAPUR ROAD, KOMRAMBHEEM ASIFABAD DIST, TELANGANA - 504293
		KOUTALA	
		BEZZUR	
		JAINOOR	
		KERAMERI	
		SIRPUR (U)	
		TIRYANI	
		ASIFABAD	
		WANKIDI	
		KAGAZNAGAR	
		REBBANA	
		DEHGAON	
		LINGAPUR	
		PENCHILAPET	
		CHINTALAMANEPALLY	

16.Jagityal

JURISDICTION OF OFFICES OF JTC/DTC/RTO OF TRANSPORT DEPARTMENT			
DISTRICT NAME	OFFICE	MANDAL NAME	OFFICE ADDRESS
JAGITYAL	DTO JAGITYAL	JAGITYAL RURAL	RTA JAGITYAL, DHAROOR CAMP, JAGITYAL,TELANGANA - 505327
		BEERPUR	
		BUGGARAM	
		RAIKAL	
		SARANGAPUR	
		DHARMAPURI	
		VELGATOOR	
		GOLLAPALLY	
		JAGTIAL	
		KODIMIAL	
		MALLIAL	
		PEGADAPALLY	
	UNIT OFFICE KORUTLA	MEDIPALLI	RTA UNIT OFFICE KORUTLA, OPPOSITE: MRO OFFICE, ADARSHNAGAR, KORUTLA, JAGITYAL DIST, TELANGANA - 505326
		KORUTLA	
		METPALLY	
		KATHLAPUR	
		MALLAPUR	
		IBRAHIMPATNAM	

17.Peddapalli

JURISDICTION OF OFFICES OF JTC/DTC/RTO OF TRANSPORT DEPARTMENT			
DISTRICT NAME	OFFICE	MANDAL NAME	OFFICE ADDRESS
PEDDAPALLI	DTO PEDDAPALLI	MUTHARAM	RTA PEDDAPALLI, H.NO 2-50, RANGAMPALLY, PEDDAPALLI DIST, TELANGANA - 505173
		PEDDAPALLY	
		JULAPALLI	
		DHARMARAM	
		KAMANPUR	
		MANTHANI	
		ODELA	
		RATNAPUR	
		KALVA SRIRAMPUR	
		ELIGEDU	
		SULTANABAD	
	UNIT OFFICE RAMAGUNDAM	Anthergaon	RTA UNIT OFFICE RAMAGUNDAM, Q.NO.B-63,
		PALAKURTHY	
		RAMAGUNDAM	

18. Rajanna Siricilla

JURISDICTION OF OFFICES OF JTC/DTC/RTO OF TRANSPORT DEPARTMENT			
DISTRICT NAME	OFFICE	MANDAL NAME	OFFICE ADDRESS
RAJANNA SIRCILLA	DTO RAJANNA SIRCILLA	BOINPALLY	RTA RAJANNA SIRCILLA, H.NO. 6-5-97, VIDYANAGAR, RAJANNA SIRCILLA, TELANGANA - 505301
		VEMULAWADA	
		KONARAOPET	
		YELLAREDDYPET	
		GAMBHIRAOPET	
		MUSTHABAD	
		SIRCILLA	
		ILLANTHAKUNTA	
		CHANDURTHY	
		THANGALAPALLY	
		Veernapalli	
		VEMULAWADA RURAL	
		Rudrangi	

19. Warangal Rural

JURISDICTION OF OFFICES OF JTC/DTC/RTO OF TRANSPORT DEPARTMENT			
DISTRICT NAME	OFFICE	MANDAL NAME	OFFICE ADDRESS
WARANGAL RURAL	DTO WARANGAL RURAL	RAYAPARTHY	RTA WARANGAL (RURAL), KHAMMAM ROAD, T JUNCTION, TIMMAPUR (SIVAR), RANGASAIPET, WARANGAL, TELANGANA - 506005
		SANGEM	
		PARKAL	
		WARDHANNAPET	
		NEKKONDA	
		KHANAPUR	
		NARSAMPET	
		CHENNARAOPET	
		PARVATHAGIRI	
		NALLABELLY	
		DUGGONDI	
		GEESUGONDA	
		ATMAKUR	
		SHAYAMPET	
		DAMERA	

20. Jayashankar Bhoopalpally

JURISDICTION OF OFFICES OF JTC/DTC/RTO OF TRANSPORT DEPARTMENT			
DISTRICT NAME	OFFICE	MANDAL NAME	OFFICE ADDRESS
JAYASHANKAR BHOOPALPALLY	DTO JAYASHANKAR BHOOPALPALLY	MULUG GHANPUR	RTA JAYASHANKAR BHOOPALPALLY, NEAR SUNITHA FILLING STATION, CHELPUR, BHUPALAPALLY, JAYASHANKAR BHUPALAPALLY District - 506 169
		MAHAMUTHARAM	
		TEKUMATLA	
		PALIMELA	
		KANNAIGUDEM	
		REGONDA	
		MOGULLAPALLY	
		CHITYAL	
		BHOOPALPALLY	
		MULUG	
		VENKATAPUR	
		GOVINDARAOPET	
		TADVAI	
		ETURNAGARAM	
		MANGAPET	
		WAZEDU	
		VENKATAPURAM	
		KATARAM	
		MAHADEVPUR	
		MALHARRAO	

21. Mahabubabad

JURISDICTION OF OFFICES OF JTC/DTC/RTO OF TRANSPORT DEPARTMENT			
DISTRICT NAME	OFFICE	MANDAL NAME	OFFICE ADDRESS
MAHABUBABAD	DTO MAHABUBABAD	BAYYARAM	RTA MAHBUBABAD, YELLANDU ROAD, MAHABUBABAD, TELANGANA - 506101
		GARLA	
		GUDUR	
		THORRUR	
		NELLIKUDUR	
		NARSIMHULAPET	
		MARRIPEDA	
		DORNAKAL	
		KURAVI	
		KESAMUDRAM	
		GANGARAM	
		CHINNAGUDUR	
		DANTHALAPALLE	
		PEDDAVANGARA	
		MAHABOOBABAD	
		KOTHAGUDA	

22. Jangaon

JURISDICTION OF OFFICES OF JTC/DTC/RTO OF TRANSPORT DEPARTMENT			
DISTRICT NAME	OFFICE	MANDAL NAME	OFFICE ADDRESS
JANGOAN	DTO JANGOAN	GUNDALA NARMETTA JANGAON LINGALA GHANPUR RAGHUNATHPALLY ZAFFERGADH PALAKURTHY DEVARUPPULA Tharigoppula GHANPUR (STN) Chilpur BACHANNAPET KODAKANDLA	RTA JANGOAN, H.NO.6-2-8-36, KALLEM ROAD, JANGOAN, TELANGANA - 506167

23. Bhadradri

JURISDICTION OF OFFICES OF JTC/DTC/RTO OF TRANSPORT DEPARTMENT			
DISTRICT NAME	OFFICE	MANDAL NAME	OFFICE ADDRESS
BHADRADRI KOTHAGUDEM	DTO BHADRADRI KOTHAGUDEM	GUNDALA PALONCHA KOTHAGUDEM TEKULAPALLY YELLANDU JULURPADU CHANDRGONDA MULAKALAPALLY ASHWARAOPETA DAMMAPETA SUJATHANAGAR CHUNCHUPALLI LAXMIDEVIPALLI ALLAPALLI ANNAPUREDDYPALLI	RTA BHADRADRI KOTHAGUDEM, Q.NO A2 17 , SINGARENI COLLORIES QUARTERS , WRITER BASTHI, GANESH PURAM , BHADRADRI KOTHAGUDEM, TELANGANA - 507101
	UNIT OFFICE BHADRACHALAM	KARKAGUDEM CHERLA PINAPAKA MANUGURU ASHWAPURAM DUMMUGUDEM BHADRACHALAM BURGAMPADU	RTA UNIT OFFICE BHADRACHALAM, H. NO.9-2-97/9, SANTHINAGAR, NEAR CRPF CAMP, KUNAVARAM ROAD, BHADRACHALAM, TELANGANA - 507111

24. Suryapet

JURISDICTION OF OFFICES OF JTC/DTC/RTO OF TRANSPORT DEPARTMENT			
DISTRICT NAME	OFFICE	MANDAL NAME	OFFICE ADDRESS
SURYAPET	DTO SURYAPET	NAGARAM THIRUMALAGIRI THUNGATHURTHY NUTHANKAL ATMAKUR (S) JAJI REDDI GUDEM PENPAHAD SURYAPET CHIVVEMLA MOTHE NEREDUCHERLA GARIDEPALLY PALAKEEDU	RTA SURYAPET, OPP LAYOLA HIGH SCHOOL, SURYAPET, TELANGANA - 508213
	UNIT OFFICE KODAD	ANANTHAGIRI NADIGUDEM MUNAGALA CHILKUR KODAD MELLACHERVU HUZURNAGAR MATTAMPALLY	RTA UNIT OFFICE KODAD, H. NO. 2-6, THAMMARABANDA PALEM, KODAD MANDAL, SURYAPET DISTRICT, TELANGANA - 508206

25. Yadadri

JURISDICTION OF OFFICES OF JTC/DTC/RTO OF TRANSPORT DEPARTMENT			
DISTRICT NAME	OFFICE	MANDAL NAME	OFFICE ADDRESS
YADADRI BHONGIR	DTO YADADRI BHONGIR	Motakondur	RTA YADADRI BHONGIR, LONDON TOWNSHIP, OPP H P PETROL PUMP, VALIGONDA ROUTE, BHONGIR, YADADRI DISTRICT, TELANGANA - 508116
		Addagudur	
		YADAGIRIGUTTA	
		POCHAMPALLY	
		THURKAPALLY	
		RAMANNAPET	
		MOTHKUR	
		ATMAKUR (M)	
		VALIGONDA	
		BHONGIRI	
		BIBINAGAR	
		CHOUTUPPAL	
		BOMMALARAMARAM	
		RAJAPET	
		ALER	
		NARAYANAPUR	

26. Nagar Kurnool

JURISDICTION OF OFFICES OF JTC/DTC/RTO OF TRANSPORT DEPARTMENT			
DISTRICT NAME	OFFICE	MANDAL NAME	OFFICE ADDRESS
NAGARKURNOOL	DTO NAGARKURNOOL	BIJINAPALLY	RTA NAGARKURNOOL, H.NO.6-3/A, UYYALAWADA VILLAGE, NAGARKURNOOL DIST - 509209
		NAGAR KURNOOL	
		TADOOR	
		TELKAPALLE	
		UPPUNUNTHALA	
		ACHAMPETA	
		AMRABAD	
		BALMOOR	
		LINGAL	
		PEDDAKOTHAPALLE	
		KODAIR	
		KOLLAPUR	
		PENTLAVELLY	
		Padara	
		THIMMAJIPETA	
	UNIT OFFICE KALWAKURTHY	URKONDA	RTA UNIT OFFICE KALWAKURTHY, H. NO. 1-55, CV RAMAN SCHOOL, NAGARKURNOOL ROAD, KALAWAKURTY,
		CHARAKONDA	
		VANGOOR	
		VELDANDA	
		KALWAKURTHY	

27. Wanaparthy

JURISDICTION OF OFFICES OF JTC/DTC/RTO OF TRANSPORT DEPARTMENT			
DISTRICT NAME	OFFICE	MANDAL NAME	OFFICE ADDRESS
WANAPARTHY	DTO WANAPARTHY	WANAPARTHY	RTA WANAPARTHY, H.NO.1-109, BALANAGAR STREET, GOPALPET ROAD, WANAPARTHY - TELANGANA - 509103
		REVALLY	
		MADNAPUR	
		AMARCHINTA	
		GOPALPETA	
		PANGAL	
		ATMAKUR	
		KOTHAKOTA	
		PEDDAMANDADI	
		GHANPUR	
	UNIT OFFICE PEBBAIR	VEEPANGANDLA	RTA UNIT OFFICE PEBBAIR, OLD MRO OFFICE, OPP PEBBAIR BUS STOP, PEBBAIR, WANAPARTHY DISTRICT,
		CHINNAMBAVI	
		PEBBAIR	
		SRIRANGAPUR	

28. Jogulamba

JURISDICTION OF OFFICES OF JTC/DTC/RTO OF TRANSPORT DEPARTMENT			
DISTRICT NAME	OFFICE	MANDAL NAME	OFFICE ADDRESS
JOGULAMBA	DTO JOGULAMBA GADWAL	RAJOLI	RTA JOGULAMBA GADWAL, NEAR JAMMULAMMA TEMPLE, AP TOURISM HOTEL LANE, KAMMICHEDU VILLAGE, GADWAL, JOGULAMBA GADWAL DIST, TELANGANA - 509125
		UNDAVELLY	
		GADWAL	
		DHARUR	
		MALDAKAL	
		IEEJA	
		VADDEPALLY	
		ITIKYALA	
		MANOPADU	
		ALAMPUR	
		GATTU	
		KALOOR THIMMANDOD	

29. Vikarabad

JURISDICTION OF OFFICES OF JTC/DTC/RTO OF TRANSPORT DEPARTMENT			
DISTRICT NAME	OFFICE	MANDAL NAME	OFFICE ADDRESS
VIKARABAD	DTO VIKARABAD	VIKARABAD	RTA VIKARABAD, INDUSTRIAL AREA, SHIVAREDDYPET, VIKARABAD, TELANGANA - 501101
		DHARUR	
		BANTWRAM	
		MARPALLY	
		MOMINPET	
		NAWABPET	
	UNIT OFFICE PARGI	DOULATHABAD	RTA UNIT OFFICE PARGI, 10-15, BAHARPET, PARGI, VIKARABAD DIST, TELANGANA - 501501
		KODANGAL	
		BOMRASPETA	
		DOMA	
		BASHEERABAD	
		KOTPALLY	
		KULKACHERLA	
		PARIGI	
		PUDUR	
		YALAL	
		PEDDEMUL	
		THANDUR	

30. Medak

JURISDICTION OF OFFICES OF JTC/DTC/RTO OF TRANSPORT DEPARTMENT			
DISTRICT NAME	OFFICE	MANDAL NAME	OFFICE ADDRESS
MEDAK	DTO MEDAK	CHEGUNTA	RTA MEDAK, H.NO. 1-2-24/A/35, INDRAPURI COLONY, MEDAK DIST, TELANGANA - 502110
		YELDURTHY	
		KOWDIPALLY	
		REGODE	
		SHANKARAMPET (A)	
		ALLADURG	
		TEKMAL	
		PAPANNAPET	
		KOLCHARAM	
		MEDAK	
		SHANKARAMPET (R)	
		NARSAPUR	
		SHIVAMPET	
		TOOPRAN	
		RAMAYAMPET	
		HAWELI GHANPUR	
		NIZAMPETA	
		MANOHARABAD	
		CHILIPCHED	
		NARSINGI	

31. Siddipet

JURISDICTION OF OFFICES OF JTC/DTC/RTO OF TRANSPORT DEPARTMENT			
DISTRICT NAME	OFFICE	MANDAL NAME	OFFICE ADDRESS
SIDDIPET	DTO SIDDIPET	MARKOOK	RTA SIDDIPET, SURVEY NO 89, KNR ROAD, NARSAPUR VILLAGE, NEAR 2 TOWN POLICE STATION, SIDDIPET, SIDDIPET DISTRICT, TELANGANA - 502103
		RAYPOLE	
		Komuravelli	
		Shanigaram	
		HUSNABAD RURAL	
		AKKANNAPET	
		KOHEDA	
		HUSNABAD	
		DUBBAK	
		MIRDODDI	
		SIDDIPET	
		CHINNA KODUR	
		NANGANOOR	
		KONDAPAK	
		JAGDEVPUR	
		GAJWEL	
		DOULTABAD	
		BEJJANKI	
		WARGAL	
		MULUGU	
		CHERIAL	
		MADDUR	
		THOUGUTA	
		Siddipet (R)	